

West Fork Village OA Meeting Minutes November 9, 2017

Owners in attendance:

Paula Harding-Voting Member
Nancy Hall-Secretary
Rosann Holman-Voting Member
Travis Ryan-On-site Manager
Jeffrey Schreier-President
Anita McAllister-Treasurer

Christina Koder
Dan Markley
Cathie Johnson
Cathy Bohannan
Siri Willis

Kim Bryant-Representative from Comcast

- 1) Roll call was held.
- 2) Meeting with Owner and Tenant in building 13, discussed the pet violations, came to agreement to allow one more violation, after which pet will be removed.
- 3) Met with Comcast Representative Kimberly Bryant and discussed her role with Westfork.
- 4) Voted on Meeting Minutes for October 12, 2017, discussed and passed.
- 5) Open Discussion Cathie Johnson requested repair for her outside light as it is corroded around the edges.
- 6) Old and New Business
 - New Business- decided 2018 monthly meetings will be the 4th Thursday of each month.
 - Voted and Passed the 2018 Budget.
 - Discussed paint colors for the buildings (possibly looking at lighter greens)

- Discussed Insurance Quotes, separate meeting on November 30th to vote.
- Discussed Pet Regulations and Rules, voted to now require all cats will be a fee of \$10, and passed the Re wording the weight limit restriction for pets.
- Voted to table the discussion of certain vehicles not permitted to park on the property until next meeting.
- Discussed marketing the apartment (Paula volunteered to get quotes for new carpet).
- Discussed Christmas Party/ Budget Meeting for December 15th.
- Discussed and chose what will be included the 2018 budget mailer to be sent out.
- Voted and Passed a change in the parking violation schedule of fines.
 - Warning, (Second Notice) \$25 Fine, (Third Notice) \$50 Fine and the Final (Fourth Notice) Towing- If we are not sure whose owner of vehicle and they ignore the warnings then we put a tow tag on it.

7) Reports

- Unpaid Charge Summary was not covered as the meeting was before the 10th of the month.
- Reviewed Accounts Payable for October.
- Reviewed Profit and Loss Actual vs. Budget for October and YTD.
- Discussed and Reviewed Travis' Accomplishments for the month.

8) Executive Session

- Discussed the request too purchase a garage from the owner. Tabled it and will discuss methodology at next meeting.
- Discussed a request for a visiting pet.

Respectfully,
Nancy Hall
Secretary