

West Fork Village
HOA Board Minutes
July 20, 2015

Roll:	Board Members Present:	Jamison Walsh Rosann Holman Anita McAllister Sandi McNeely (teleconference) Jan Massey Travis Ryan - On-site Manager
	Others Present:	Cathy Bohannon

Designation of Officers for 2015 & 2016:

President: Jamison Walsh
Vice President: Rosann Holman
Secretary: Jan Massey
Treasurer: Anita McAllister
Voting Member: Sandi McNeely

Travis Ryan said that there were two additional owners who expressed interest in being on the HOA board. Jamison Walsh asked Travis to post a notice that these individuals would be running for the board at the next scheduled board meeting on August 13, 2015.

Remove and add executive board to bank accounts:

Secretary must remove Kelly Hoff and Steve Hooten and add Anita McAllister. This must be done in person at Chase Bank. Anita McAllister needs to be added as a signatory to the payroll account as well.

A/C Units:

The existing list of approved A/C units is not functional. After discussion by the group it was determined that dimensions and colors would be used to describe acceptable replacement units as opposed to specific makes and models. A/C units must fit on the existing pads which are 24" X 24". Travis will do some additional research to get the maximum height requirement.

Reserve Study-An ad-hoc committee needs to take this on:

This 104 page report was perused and many questions arose as to its interpretation. This will be turned over to a committee to study and get answers to the many questions that it poses. It was suggested that Anita McCallister oversee this committee as the study relates directly to finances.

Assistant Manager Position Interviews:

These interviews are still in the preliminary stages. One applicant has not yet seen the WFV property. Alternative solutions to the work overload (especially during the summer) on the on-site manager were discussed. No decision was made pending final interviews and discussion.

Travis was able to find an individual to close the pool on Saturday night 7/25/15 and open the pool on Sunday morning 7/26/15, so that he and his family can go on a camping trip.

Open Discussion:

Rental of the clubhouse apartment was discussed and a tour of the apartment was made by the attendees present. The apartment includes utilities, laundry facilities, one bedroom, one bathroom, balcony, clubhouse amenities and reserved parking.

Secretary will research cost of purchasing a tape recorder to record OA meetings in the future.

Next Meeting: Thursday, August 13, 2015 at 6:30 PM

Meeting adjourned at 8:47 PM.

Respectfully submitted
Jan Massey, Secretary